

## Deleting a response



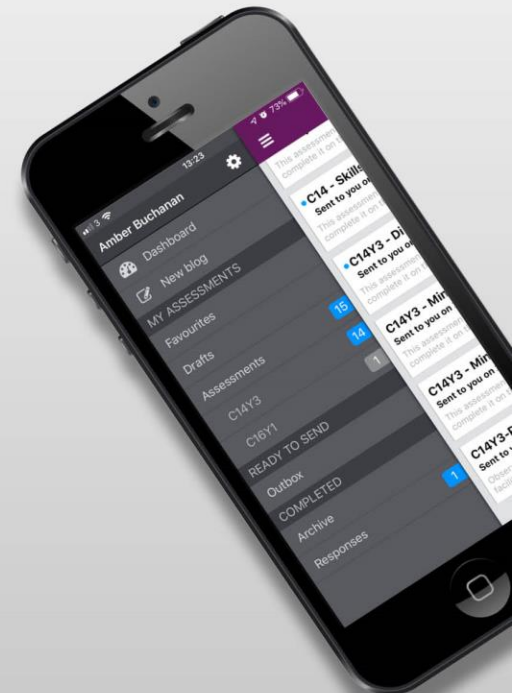
## \*\*LOGIN AS A TOP LEVEL SYSTEM ADMINISTRATOR TO DELETE A RESPONSE\*\*

Generate the detailed response report with the relevant information for the user your wanting to delete the response for; date, user name, assessment title.

Once you generate your detailed response report, if you scroll all the way to the right you will see a column for 'Response ID'. If you click the number for the particular response this is a link, which will open another web page for you.

Comments					
Author Name	Author Role	Title	Text	Time	Response Id
Marcia Evans	CourseAdmin;	My feedback	adsfklkajld	2019-01-10 10:49:56	1930
					1926

Once this page loads you will see a blue 'Delete' button (see below) which you will select to remove that response. It is important also to check it is the correct response you wish to delete before selecting this option.





If you have any further questions regarding this area of MyProgress please feel free to send an email to the below address or submit a ticket via the helpdesk.

MyKnowledgeMap Ltd,  
20 George Hudson Street,  
York, YO1 6WR  
United Kingdom

Tel: +44 (0)1904 659465  
Email: [info@myprogressapp.com](mailto:info@myprogressapp.com)

[www.myprogressapp.com](http://www.myprogressapp.com)